



THE CITY OF  
**TROUTDALE**  
OREGON  
EST. 1907

**PUBLIC SAFETY AND  
EQUITY ADVISORY  
COMMITTEE**

**February 1, 2024**

**Regular Meeting | 6:30 p.m.**

Troutdale Police Community Center – Kellogg Room  
234 SW Kendall Ct, Troutdale, OR 97060

**Agenda**

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Public Comment
4. Approve January 4, 2024 meeting minutes
5. Review of monthly law enforcement reports from January
6. Presentation on 257<sup>th</sup> Improvements – *Sarah Hurwitz & Stephen McWilliams, Multnomah County*
7. Update on Safety Survey
8. Update on next month's agenda
9. Confirm Next Meeting Date – *March 7, 2024 at 6:30pm*
10. Committee Member Comments
11. Adjournment

**Participation**

The public may attend the meeting in person or via Zoom. Please email [info@troutdaleoregon.gov](mailto:info@troutdaleoregon.gov) to request Zoom meeting access credentials.

This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting to: [info@troutdaleoregon.gov](mailto:info@troutdaleoregon.gov) or 503-674-7258.

**DRAFT**

**Item #4**

**MINUTES  
Troutdale PSEAC  
Troutdale Police Community Center – Kellogg Room  
234 SW Kendall Court  
January 4<sup>th</sup>, 2024 – 6:30PM**

**1. CALL TO ORDER & ROLL CALL**

PSEAC Chair called the meeting to order at 6:31pm

**Roll Call/In attendance:**

**PRESENT:** Chair Victoria Rizzo, Vice Chair Woodrow Terrell, Carol Allen, Shelby Staffenson, Twilla Harrington, Mary Howell, Sherilee Winters

**ABSENT:** Wade Bakley

**STAFF:** Captain Doug Asboe, Daniel Maia

**GUESTS:** Paul Wilcox, Councilwoman Sandy Glantz

**2. PUBLIC COMMENT**

Paul Wilcox thanked first responders in the City of Troutdale for their rapid response with a major house fire in the city.

**3. APPROVE PREVIOUS DATE MEETING MINUTES**

**MOTION:** Carol Allen moved to approve November 7<sup>th</sup> meeting minutes. Seconded by Shelby Staffenson.

**Motion passed unanimously.**

**MOTION:** Carol Allen moved to approve December 7<sup>th</sup> meeting minutes. Seconded by Sherilee Winters.

**Motion passed unanimously.**

**4. REVIEW MONTHLY LAW ENFORCEMENT REPORTS – CAPTAIN ASBOE**

- Captain Asboe discussed the Law Enforcement Reports
- Items of Note:
  - On December 20<sup>th</sup>, there was a robbery at a Troutdale business that resulted in a shooting. Detectives are investigating and the victim is recovering.

- Chief Deputy Eriksen retired in December and a new Chief Deputy Kaer was promoted. Chief Deputy Kaer is a former Troutdale Police Sergeant, and his office is located here in Troutdale at the Troutdale Sheriff's Operation Center.
- Committee Questions
  - Woodrow Terrell brought up hiring and open positions. LE is fully staffed by the numbers but does over-hire to anticipate for retirements that will occur so that the Sheriff's Office can stay ahead of those losses. The staff number does include recent hires that are in some form of training and once those deputies complete that training, the Sheriff's Office will be totally staffed with solo deputies.
  - Woodrow Terrell brought up work being done in Thousand Acres. Captain Asboe shared that Joint Office of Homeless Services is working with multiple services under the House Multnomah Now Initiative through Multnomah County and Oregon All In Initiative through the state and are working together to help house those people, they have been out there working with the HOPE Deputies since early December. Multiple people are in the process of getting housing, but the work will continue for quite a while. When the Multnomah County initiative and State initiative end, HOPE will still be out there helping people find housing. There are approximately 30-40 people living out there at any given time, but that number will vary drastically due to weather conditions. Some of those residents have been living there for an incredibly long time, so that provides additional challenges to gain trust. The last update Captain Asboe received is that there are over 50 opportunities for housing, but it is a challenge to get them to accept.
  - Twilla asked if having that many people living in an area without resources can contribute to public safety concerns. Captain Asboe shared that different agencies provide different services within their jurisdictions to the location, including garbage pickup.
  - Carol brought up concerns from community members regarding a house that had a fire some time ago and now has squatters. Captain Asboe advised that she inform those community members to call emergency or non-emergency depending on the situation to not only help those people, but so that it provides data to MCSO that can be used to dispatch resources such as the HOPE team.

## **5. DISCUSSION OF COMMUNITY SAFETY SURVEY – QUESTIONS AND DELIVERY**

1. Victoria Rizzo opened up the room for discussion on this topic.
2. Shelby Staffenson looked up various other agencies that had questions and shared what she had with the committee.
3. Mary Howell shared some questions she had come across or some up with.
  - a. Can the committee promote on Facebook, Nextdoor App, Troutdale Paper, hand out fliers, go door to door in our own neighborhoods?
4. Captain Asboe added that including a map with the survey that breaks down the city numerically is helpful. The city could also conduct the survey by sections, but that

could be more time intensive. Captain Asboe brought up that, with this being a committee focused on delivering public safety in an equitable manner, having the survey be offered in multiple formats is important as not all citizens will have a computer or internet. He also stressed the importance of narrowing down the questions to items the committee really need answers to. He suggested working with Apartment Managers to help distribute the surveys to their tenants.

5. Victoria Rizzo brought up establishing a timeline. When will the survey be released, how long will it run, etc.
6. Victoria Rizzo said she would follow up with Sarah and Ray and said she would like to do both a printed and online version. She liked the timeline of late Spring to early Fall.
7. Twilla Harrington asked if it would be possible to create a subgroup to weed out the questions for the survey, Victoria will find out the criteria for how many and what parameters are required to establish a subcommittee.
8. Twilla Harrington, Mary Howell, Shelby Staffenson, and Sherilee Winters all said they would be willing to be on the subcommittee.

## **6. DISCUSSION OF WHETHER TO MOVE FORWARD ON COMMUNITY SAFETY NIGHT FAIR**

1. Victoria Rizzo asked on what is the interest of having a Public Safety Fair/Night event. She envisioned this being like the National Night Out events, but a different time so that Troutdale isn't competing with the other cities that MCSO works with.
2. Twilla Harrington asked if this was voted on or if just in the early discussion stage. Victoria Rizzo said it is still just early discussion stage, and that it may be valuable for committee members to attend other city's Night Out events and push the event out until next year. Twilla Harrington said she really liked the idea of the committee attending other city's Events and suggested getting a booth setup on a First Friday Event to gauge community interest.

## **7. SET NEXT MEETING DATE**

1. Next meeting date being confirmed on February 1st. Ray Young is coming in, as well as a presentation on 257th. Victoria Rizzo said to visit the 257th website and prepare some questions, as well as have questions for Ray Young on the city disaster plan.

## **8. COMMITTEE MEMBER COMMENTS**

1. Twilla: Great meeting, good discussion, and Happy New Year to all.
2. Mary: Happy with the direction of the meeting and wished to thank the Captain for coming.
3. Sheri: Ditto.
4. Carol: No comment.
5. Shelby: Thanking MCSO for their staff attending. Shelby suggested starting meetings with the pledge of allegiance.

- a. **MOTION: Shelby Staffenson moved to start meetings with Pledge of Allegiance. Seconded by Woodrow Terrell.**

**Motion passed unanimously.**

6. Woodrow: Happy New Year.

7. Victoria: Will continue to follow up with Gresham Fire. She asked Woodrow about AMR attending a committee meeting, Woodrow said he will bring it up at a meeting he already has scheduled.

## **9. ADJOURNMENT**

**MOTION: Carol Allen moved to adjourn. Seconded by Twilla Harrington.**

**Motion passed unanimously.**

Meeting adjourned at 7:50 PM.

\_\_\_\_\_  
**Victoria Rizzo, Chair**

**Dated:**

**ATTEST:**

\_\_\_\_\_  
**Daniel Maia, Assistant to the Chief Deputy**

**DRAFT**